



# One complete system

**Features of the world-leading  
wealth management system**



# NavOne features

## NavOne online

- Application security implemented by Microsoft
- Laptops, desktops, tablets and other mobile devices via web browsers
- Internal use or add value to your end client service delivery
- Deliver timesheets, document management, expense recording, general financial or other KPI data graphically or in detail
- Control end users, data and content from within the enterprise
- No requirement to build a client portal or one that supports mobile applications - readily available
- Branded for you
- Highly cost effective

## Relationship management

- Prospects
- Clients
- Intermediaries
- Controlled conversion procedures
- Relationship structure reporting including Excel, PDF and Web diagrams
- Client Due Diligence monitoring
- Integrated document management
- Diary integration
- Records of e.g. phone, letter and email interactions with the people that you deal with
- User-defined and mandatory fields

## Client administration

- Extensive Company Secretarial functionality
- Statutory forms production
- Global replacement of officers and interested parties with associated document production
- Review processes - Asset recording and reporting
- Safe custody records
- Third Party Bank Account records
- Optional electronic signatures and authorisations
- Electronic payments and distributions
- Complaints and Litigation Registers

## Inter-governmental agreements (IGA's) and regulatory reporting (i.e. FATCA/CRS)

- Multiple Country Indicia Searches
- Full recording and collation of tax finance data for reporting
- Multiple IGA's for reporting of data for Electronic Data Interchange
- Uses the NavOne Data Adapter and core XML capabilities of NavOne
- User-defined and mandatory fields

## Risk and compliance

- User-defined global questions
- Multiple Risk and Review templates
- Recognition of changing risk characteristics
- System-generated or manual responses
- Controlled sign-off
- Exception reporting
- Risk levels scoring and weighting

- Automated review periods
- Scrutiny of individuals and organisations against known PEP or criminal data
- Transaction monitoring
- Full audit trail
- Regional Regulatory reporting e.g., MAS Form 6

## Document management

- Create documents from NavOne on an ad hoc basis or through workflow processes
- User-definable document types and sub types classifications
- NavOne correspondence store has multiple definable metadata fields
- Documents produced against correspondence stores for Prospect, Client owner, Potential client, Client, Entity, Resource and Intermediary
- Documents produced from NavOne and automatically saved in a structured manner in the Local Area Network
- Integration with leading document management solutions
- Automatically save and retrieve documents to and from SharePoint document libraries
- Apply document retention policies through use of SharePoint workflows
- Barcode creation to assist with scanning of incoming mail and signed documents
- Automatic barcode production in industry formats, PDF 417 and Datamatrix
- Supports your business through end to end document lifecycles
- Supports your environmental considerations... the paperless office

### **Workflow and business rules engine**

- Flexible user-defined workflows that utilise all the data, features and power of NavOne
  - Scheduled or manually run
  - May be used to validate data before critical processes are committed
  - Multiple and flexible approvals
  - Document production with electronic signatures
- Flexible Business Rules engine that validates that data is as per your Operational Procedures
  - Scheduled or ad hoc processing to detect data issues, breaches of procedure, or test other data scenarios
  - Automatically records successes and breaches with expiry and archive. Breaches may initiate workflows or activities

### **Client accounting**

- Powerful multi-currency accounting module
- User-defined accounting templates
- Cross-client journals
- Portfolio, asset and investment accounting
- Assets under management reporting
- Capital/Income structures
- Intuitive posting screens
- Portfolio, asset and investment accounting (including property, yachting, aviation, intellectual property and life insurance)
- Multi-dimensional with powerful analysis capabilities
- Business definable account schedules

### **Financial statements production**

- User-defined master templates
- Integrated statutory information
- On-screen analysis of balances
- Integrate with all asset/statements and administration data
- User-defined data query and conditional statements
- Automated and intelligent notes to accounts
- Final accounts production at sub-accounting level
- User-defined master templates
- Full Microsoft Word integration

### **Investments and asset management**

- Multi portfolio
- Full range of asset types all can be valued
- Quoted investment master and pricing interfaces
- Investment transactions and reconciliation interfaces
- FX calculation on P&L of investments
- Statement tracking
- Multi-dimensional analysis
- Investment guidelines, benchmarking and restrictions
- Automated investment performance calculations

### **Practice management accounting**

- General Ledger
- Sales Ledger
- Purchase Ledger
- Fixed Assets
- Powerful analysis capabilities
- Profitability reporting
- Integration with Microsoft Excel pivot tables

### **Time recording and billing**

- User-defined work types
- Automated time capture
- Internal notes to time lines
- Multi-currency billing
- Automated fee production – time based, fixed, ad valorem, transaction based and volume based fees
- Performance and utilisation monitoring
- Consolidated (Group) AUM calculations for ad valorem fees
- Automated invoice posting to 'client' and 'practice'
- Client 'work type' pricing matrix – multi-currency charge-out rates
- Analyse fixed fees vs time spent
- Automated rechargeable disbursements
- Invoice authentication levels and approval



Touchstone is a world-leading provider of systems for the wealth management sector.

A team of highly qualified business, technical and training personnel provides software and consultancy services to businesses across the industry in over 30 jurisdictions.

We design our software and services with one aim: to help our customers become more successful.

All our consultants have extensive experience in the finance industry, so we understand the regulatory, business and IT trends that affect your operations.

Our focus is on building long-lasting and ongoing relationships with all of our clients to ensure they always get the best value from our software.

Touchstone is a Microsoft Partner with Gold competencies in Enterprise Resource Management and Customer Relationship Management. NavOne is Certified for Microsoft Dynamics.

Our relationship with Microsoft means that our clients benefit from the highest level of innovation and a deep understanding of the Microsoft Dynamics roadmap, as well as the support of Microsoft's considerable research and development commitment to future-proof technology.

Contact Touchstone today to see how you can benefit from NavOne.

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